**ROLE PROFILE**

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| **Role Title** | | **Commercial Finance Analyst** | **Location** | Hybrid | |
| **Business Unit** | | Commercial Finance | **Job Family** |  | |
| **Reports to Role Title** | | Head of Finance | **Sub Family** |  | |
| **No.Direct Reports** | |  | **Channel** |  | |
| **No.Locations** | |  | **Financial** |  | |
| **Business Unit Respons.** | |  | **Other** |  | |
| **PURPOSE** | | | | | |
| We are looking for a Finance Analyst to join C&C’s Off Trade Commercial Finance Team.  You will work closely with colleagues within C&C’s Off Trade Commercial Finance Team and the Off Trade Sales Team in reviewing, analysing, and reporting performance versus internal Budgets and wider market performance. You will review Commercial forecasts and provide initial review of Commercial proposals, ensuring these are in line with business strategy. | | | | | |
| **CORE ACCOUNTABILITIES** | | | | | |
| * Assist in the delivery of the Off Trade strategy and budgeted profit. * Assist the Head of Finance and commercial managers with the preparation and review of all relevant reports and submissions, including weekly reports, period reports, QFR and budgets. * Assist in the preparation of monthly commercial reviews, clearly identifying variances to expectations, risks, and opportunities. * Provide relevant insight, KPIs and financial data to the Commercial Finance and Sales teams. * Assist the Head of Finance and the commercial managers by providing initial reviews of Commercial proposals and summarising findings and recommendations. * Work closely with colleagues across the wider business to ensure a joined-up view. * Liaise closely with the Sales team, including rolling review of channel forecasts and attending to ad hoc requests.   We're also proud to offer a **study support** package for eligible team members wishing to further their **academic** qualifications.  Our Finance team follows a hybrid schedule working in-office two days a week and remotely for the rest. Our in-office time is used primarily for team meetings and formal and informal collaboration. | | | | | |
| **CONTACTS/ KEY RELATIONSHIPS & NATURE OF INFLUENCE** | | | | | |
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|  | **KNOWLEDGE/ EXPERIENCE/ SKILLS** | | | |  |
| * Good commercial awareness and business understanding. * Excellent attention to detail. * Motivated by adding value. * Dedicated to providing useful and user-friendly information. * Strong work ethic. * Previous of analytical experience in financial analysis, accounting or related discipline is desirable. * Intermediate to Advanced level proficiency in MS Excel. * Knowledge of JDE is desirable but not essential. | | | | | |
| **PROFESSIONAL QUALIFICATIONS & EDUCATION** | | | | | |
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|  | **TECHNICAL/ BEHAVIOURAL/ PERSONAL COMPETENCIES** | | | |  |
| * Intermediate to Advanced level proficiency in MS Excel. * Knowledge of JDE is desirable but not essential. | | | | | |

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| **Job Code** |  | **Reward Level** |  | **TW Grade** |  |
| **Salary**  **Survey Ref** |  | **Career Level** |  | **Date Created** |  |
| **Salary Min** |  | **Salary Mid** |  | **Salary Max** |  |

Back Office Use only